



Dear Parents,

Thank you to everyone who came to Wednesday night's board meeting. We value your support and appreciate hearing from you. We hope this email will help address some of your questions and concerns.

Parent notification

We understand that this is a difficult situation for everyone involved. City View learned of the allegations against Jeff on Monday through the Oregonian article, and immediately began the process of seeking counsel on necessary next steps. Once City View was fully informed on the necessary next steps, the board worked diligently to write a statement, and it was sent out as soon as possible. We have heard feedback from parents about this notification process, and we will use that feedback to inform revisions to our procedures as we move forward. We welcome feedback or questions through this [online form](#). Your input through this form will assist us in our future communications or procedures. For more information about the board structure and meeting minutes, please see the board section of our website.

Transition of leadership

During Wednesday's board meeting, Nicole Kopacz was appointed the Interim Executive Director. She has a 10 year history with the school as a 5th grade teacher, ELL teacher and instructional guide and is a member of the leadership team. Nicole has regularly filled in for Jeff in his absence. The City View Staff has complete confidence in her ability to lead the school forward. City View also has a leadership team which collaborates to best determine how to move ahead and follow our mission and values. Other members of the leadership team are: Stefanie Baker, reading teacher and instructional guide, and Whitney Wagner, school counselor and ELL case manager.

Student and staff support

Our first priority has been and always will be safety of the students. Staff have been provided with protocols on how to respond if student concerns or questions arise as well as guidance on how to lead class meetings for grades 3-8 this week.

The overall climate has remained calm this week, and students are busy in their regular routines. Our counselor, Whitney, met with students that request or show signs of needing a more individualized conversations about their concerns or feelings. If you feel your student needs additional support and would like to speak to someone outside of City View these contacts could connect you to the right resources. Lisa Erikson (503-849-1521) is a HPD School Resource Officer and Pam Sturtevant (503-844-1236 ext. 5969) is a HSD Care Coordinator who could connect you to mental health services. Otherwise, please continue to reach out to Whitney as needed.

Any student or parent with concerns about the conduct of any City View staff member is encouraged to report that concern to Whitney, Nicole or Lisa Erikson with HPD so that we may take immediate steps to address the concern.

Moving forward

As a staff crew, we are coming together regularly for check-ins and support, including a meeting today to discuss the path forward. We're taking steps to get needed information, transfer roles and minimize disruption to students' learning and daily routine.

The last few days have been filled with phone calls, policy reviews and research with many different agencies including Hillsboro School District, the Teachers Standards and Practices Commission (TSPC), Hillsboro Police Department, our lawyers, HSD Care Coordinator, our insurance company, and PACE (risk management). We will continue to provide a safe and positive environment for students, staff and families. We will move forward being as transparent as possible to communicate information.

We greatly appreciate all those who have offered support and care. It is at times like this that you can really feel our sense of community. As Nicole said during the board meeting, it is important to remember our school motto at this time: "We are crew, not passengers."

Take care,

The Leadership Team

Nicole Kopacz, Interim Executive Director nkopacz@cityviewcharter.org

Stefanie Baker, Instructional Guide sbaker@cityviewcharter.org

Whitney Wagner, School Counselor wwagner@cityviewcharter.org